APPLICATION FOR EXEMPTION FROM AUDIT

	LONG FORM						
NAME OF GOVERNMENT	Country Club Highlands Metropolitan District	For the Year Ended					
ADDRESS	c/o McGeady Becher, MD	12/31/2022					
	450 17th Street, Suite 400	or fiscal year ended:					
	Denver, CO 80213						
CONTACT PERSON	Elisabeth Cortese						
PHONE	303-592-4380						
EMAIL	ecortese@specialdistrictlaw.com						
CERTIFICATION OF PREPARER							
	with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware ation if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.	that the Audit Law requires that a person					
	Diane Wheeler						
	District Accountant						
	Simmons & Wheeler, P.C.						
	304 Inverness Way South, Suite 490 Englewood, CO 80112						
	303-689-0833						
	2/15/2023						
	CPA engaged to prepare financial statements for the District						
PREPARER (SIGNATURE REQUIF	RED)						
Qione K. Waler							

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES NO

1

If Yes, date filed:

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

_		Governme	ental Funds		Pro	oprietary/Fid	luciary Funds	Diana un attaine
ne #	Description	General Fund*	Fund*	Description	Fi	und*	Fund*	Please use this space provide explanation of items on this page
	Assets		1	Assets	-			nome on the page
-1	Cash & Cash Equivalents	\$ 6,685		- Cash & Cash Equivalents	\$	-		-
2	Investments	\$-		- Investments	\$	-		-
3	Receivables	\$ -	\$	- Receivables	\$		\$	-
4	Due from Other Entities or Funds	\$ 967		Due from Other Entities or Funds	\$	-	\$	-
5	Property Tax Receivable	\$ 164,244	\$	Other Current Assets [specify]				-
	All Other Assets [specify]		1.		\$	-	•	-
6	Lease Receivable (as Lessor)	\$-	\$	- Total Current Assets			\$	-
7	Prepaid expenses	\$ 3,021		 Capital & Right to Use Assets, net (from Part 6-4) 	\$		\$	-
8		\$-	\$	 Other Long Term Assets [specify] 	\$	-	\$	-
9			\$	-	\$	-	\$	-
0		\$-	\$	-	\$	-	\$	-
1	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 174,917	\$	- (add lines 1-1 through 1-10) TOTAL ASSETS	\$	-	\$	-
1	Deferred Outflows of Resources:			Deferred Outflows of Resources				
2	[specify]	\$-	\$	- [specify]	\$	-	\$	-
3	[specify]	\$-	\$	- [specify]	\$	-	\$	-
4	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$-	\$	 (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS 	\$	-	\$.	-
5	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 174,917	\$	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	-	\$	-
ī	iabilities			Liabilities				_
6	Accounts Payable	\$ 3,124	\$	- Accounts Payable	\$	-	\$	-
7	Accrued Payroll and Related Liabilities	\$-	\$	 Accrued Payroll and Related Liabilities 	\$	-	\$	-
8	Unearned Property Tax Revenue	\$-	\$	 Accrued Interest Payable 	\$	-	\$	-
9	Due to Other Entities or Funds	\$-	\$	- Due to Other Entities or Funds	\$	-	\$	-
0	All Other Current Liabilities	\$-	\$	- All Other Current Liabilities	\$	-	\$	-
21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$ 3,124	\$	 (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES 	\$	-	\$	-
2	All Other Liabilities [specify]	\$-	\$	- Proprietary Debt Outstanding (from Part 4-4)	\$	-	\$	-
23		\$ -	\$	- Other Liabilities [specify]:	\$	-	\$	-
4			\$	-	\$	-	\$	-
25			\$	-	\$	-	\$	-
26		\$-	\$	-	\$	-		-
7	(add lines 1-21 through 1-26) TOTAL LIABILITIES			- (add lines 1-21 through 1-26) TOTAL LIABILITIES		-		
	Deferred Inflows of Resources:	ф <u>0,121</u>	Ψ.	Deferred Inflows of Resources	Ψ		¥	
8	Deferred Property Taxes	\$ 164,244	\$	- Pension/OPEB Related	\$	-	\$	
29	Lease related (as lessor)		\$	- Other [specify]	\$	-		-
0	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS			 (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS 		-		
	und Balance	φ 104,244	Ψ	Net Position	Ψ	-	Ψ	
	Ionspendable Prepaid	\$-	\$	- Net Investment in Capital Assets	\$	-	\$	1
	lonspendable Inventory	\$ -	\$		Ψ		Ψ	
3	Restricted [specify]	\$ 540		- Emergency Reserves	\$		\$	7
4	Committed [specify]		\$	- Other Designations/Reserves	\$		\$	-
5	Assigned [specify]	\$ -	\$	- Restricted	\$		\$	-
6	Unassigned:	\$ 7.009		Undesignated/Unreserved/Unrestricted	\$		\$	
7	0	φ 7,009	φ		Ŧ	-	φ	-
"	Add lines 1-31 through 1-36			Add lines 1-31 through 1-36				
	This total should be the same as line 3-33 TOTAL FUND BALANCE			This total should be the same as line 3-33 TOTAL NET POSITION				
		\$ 7,549	\$		- -	-	\$	-
8	Add lines 1-27, 1-30 and 1-37			Add lines 1-27, 1-30 and 1-37				
	This total should be the same as line 1-15			This total should be the same as line 1-15				
	TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND			TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET				

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

			Governmer	ntal Funds			Propriet	tary/Fi	iduciary Funds	DI
Line #	Description		General Fund*	Fund*		Description	Fund*		Fund*	Please use this space to provide explanation of a
1	ax Revenue					Tax Revenue				items on this page
2-1	Property [include mills levied in Question 10-6]	\$	164,136		-	Property [include mills levied in Question 10-6]	\$	-	\$.	•
2-2	Specific Ownership	\$	12,076	\$	-	Specific Ownership	\$	-	\$ -	-
2-3	Sales and Use Tax	\$	-	\$	-	Sales and Use Tax	\$	-	\$.	-
2-4	Other Tax Revenue: Interest Income	\$	977	\$	-	Other Tax Revenue [specify]:	\$	-	\$.	-
2-5		\$	-		-		\$	-	\$.	-
2-6		\$		\$	-		\$	-	\$ -	
2-7		\$	-	\$	-		\$	-	\$ -	
2-8	Add lines 2-1 through 2- TOTAL TAX REVENU		177,189	\$	-	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$	-	\$.	
2-9	Licenses and Permits	\$	-	\$	-	Licenses and Permits	\$	-	\$.	-
-10	Highway Users Tax Funds (HUTF)	\$	-	\$	-	Highway Users Tax Funds (HUTF)	\$	-	\$ -	-]
-11	Conservation Trust Funds (Lottery)	\$	-	\$	-	Conservation Trust Funds (Lottery)	\$	-	\$ -	-
-12	Community Development Block Grant	\$	-	\$	-	Community Development Block Grant	\$	-	\$ -	-
-13	Fire & Police Pension	\$	-	\$	-	Fire & Police Pension	\$	-	\$ -	-
-14	Grants	\$	-	\$	-	Grants	\$	-	\$ -	-]
15	Donations	\$	-	\$	-	Donations	\$	-	\$ -	-
-16	Charges for Sales and Services	\$	-	\$	-	Charges for Sales and Services	\$	-	\$.	-
-17	Rental Income	\$	-	\$	-	Rental Income	\$	-	\$.	-
-18	Fines and Forfeits	\$	-	\$	-	Fines and Forfeits	\$	-	\$.	-
-19	Interest/Investment Income	\$	-	\$	-	Interest/Investment Income	\$	-	\$-	-
-20	Tap Fees	\$	-	\$	-	Tap Fees	\$	-	\$ -	-
-21	Proceeds from Sale of Capital Assets	\$	-	\$	-	Proceeds from Sale of Capital Assets	\$	-	\$.	-
-22	All Other [specify]:	\$	-	\$	-	All Other [specify]:	\$	-	\$.	-
-23		\$	-	\$	-		\$	-	\$.	-
-24	Add lines 2-8 through 2-2 TOTAL REVENUE		177,189	\$	-	Add lines 2-8 through 2-23 TOTAL REVENUES		-	\$	-
	Other Financing Sources					Other Financing Sources				_
-25	Debt Proceeds	\$	-	\$	-	Debt Proceeds	\$	-	\$.	-]
-26	Lease Proceeds	\$	-	\$	-	Lease Proceeds	\$	-	\$	-
-27	Developer Advances	\$	-	\$	-	Developer Advances	\$	-	\$ -	-
-28	Other [specify]:	\$	-	\$	-	Other [specify]:	\$	-	\$	-
-29	Add lines 2-25 through 2-2					Add lines 2-25 through 2-28				GRAND TOTALS
-30	TOTAL OTHER FINANCING SOURCE Add lines 2-24 and 2-2 TOTAL REVENUES AND OTHER FINANCING SOURCE	29	- 177,189	\$	-	TOTAL OTHER FINANCING SOURCES Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES		-	\$	- \$ 177

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Govern		intal i anas		Fiophetalyni	duciary Funds	Please use this space to
Line #	Description	General Fund*	Fund*	Description	Fund*	Fund*	provide explanation of any
F	Expenditures			Expenses			items on this page
3-1		\$ 29,188		General Operating & Administrative		\$ -	
3-2		\$-		Salaries	\$-	\$-	
3-3		\$ -		Payroll Taxes	\$-	\$ -	
3-4		\$ -		Contract Services	\$-	\$ -	
3-5	Highways & Streets	\$ -		Employee Benefits	\$-	\$ -	
3-6		\$ -		Insurance	\$-	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -		Accounting and Legal Fees	\$-	\$ -	
3-8		\$ -		Repair and Maintenance	\$-	\$ -	
3-9	Culture and Recreation	\$ -		Supplies	\$-	\$ -	
3-10	Transfers to other districts	\$ -	Ŧ	Utilities	\$ -	\$-	
3-11	Other [specify]:	\$-	-	Contributions to Fire & Police Pension Assoc.	\$-	\$-	
3-12		\$-		Other [specify]	\$-	\$ -	
3-13		\$ -			\$-		
3-14		\$ -	\$-	Capital Outlay	\$-	\$-	
	Debt Service			Debt Service			_
3-15	Principal (should match amount in 4-4)	\$-		Principal (should match amount in 4-4)	\$-	\$-	
3-16	Interest	\$ 142,877		Interest	\$-	\$ -	
3-17	Bond Issuance Costs	\$-		Bond Issuance Costs	\$-	\$-	
3-18	Developer Principal Repayments	\$-		Developer Principal Repayments	\$-	\$ -	
3-19	Developer Interest Repayments	\$-	Ŧ	Developer Interest Repayments	\$-	\$ -	
3-20	All Other [specify]:	\$-	Ŧ	All Other [specify]:	\$-	\$-	
3-21		\$-	\$-		\$-	\$-	GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$ 172,065	\$-	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$-	\$-	\$ 172,065
3-23 I	Interfund Transfers (In)	\$ -	\$-	Net Interfund Transfers (In) Out	\$-	\$ -	
3-24 I	Interfund Transfers Out	\$ -	\$-	Other [specify][enter negative for expense]	\$-	\$ -	
3-25 0	Other Expenditures (Revenues):	\$ -	\$-	Depreciation/Amortization	\$-	\$ -	
3-26		\$ -	\$-	Other Financing Sources (Uses) (from line 2-28)	\$-	\$ -	
3-27	-	\$ -	\$-	Capital Outlay (from line 3-14)	\$-	\$ -	
3-28	-	\$ -	\$-	Debt Principal (from line 3-15, 3-18)	\$-	\$ -	
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	¢ .	s -	(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	٩	s -	
3-30	Excess (Deficiency) of Revenues and Other Financing	<u> </u>	Ψ		Ψ	•	
	Sources Over (Under) Expenditures			Net Increase (Decrease) in Net Position			
		\$ 5,124	\$ -	Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ -	\$ -	
		0,121	Ŷ		Ŷ	v	1
3-31 F	Fund Balance, January 1 from December 31 prior year report			Net Position, January 1 from December 31 prior year			
		s -	\$-	report	\$ -	\$ -	
3-32 /	Prior Period Adjustment (MUST explain)	\$ 2,425	¢	Prior Period Adjustment (MUST explain)	\$ -	\$ -	1
	Fund Balance, December 31	φ 2,425	φ -	Net Position, December 31	φ -	φ -	
	Sum of Lines 3-30, 3-31, and 3-32			Sum of Lines 3-30, 3-31, and 3-32			
		\$ 7,549	\$ -	This total should be the same as line 1-37.	\$ -	\$ -	
	ND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATE				604. C.R.S., or cont	tact the OSA Local	Government Division at (303
	0 for assistance.						

	PART 4 - DEBT OUTSTA	NDING, ISS	SUED, AN	ID RETIRED	
	Please answer the following questions by marking the appropriate boxes.		YES	NO	Please use this space to provide any explanations or comments:
4-1	Does the entity have outstanding debt?		V		
4-2	Is the debt repayment schedule attached? If no, MUST explain:				
	Payment of available revenue paid, therefore no schedule				
4-3	Is the entity current in its debt service payments? If no, MUST explain:			V	
	The District certifies the maximum mill levy and pays available funds				
4-4	Please complete the following debt schedule, if applicable: (please only include principal outstanding at amounts)	ssued during Re	tired during year	utstanding at year-end	
	General obligation bonds \$ 2,055,000 \$	- \$	- \$	2,055,000	
	Revenue bonds \$ - \$	- \$	- \$		
	Notes/Loans \$ - \$	- \$	- \$	-	
	Lease Liabilities	- \$	- \$		
	Developer Advances \$ 47,872 \$	- \$	- \$		
	Other (specify): \$ - \$	- \$	- \$		
	TOTAL \$ 2,102,872 \$	- \$	- \$		
	*must agree to prior year end		•	2,102,072	
	Please answer the following questions by marking the appropriate boxes.		YES	NO	
4-5	Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]?		✓		
yes:	How much? \$ 18,515,000				
y 00.	Date the debt was authorized: 11/1/2005				
4-6	Does the entity intend to issue debt within the next calendar year?			~	
yes:	How much? \$ -				
4-7	Does the entity have debt that has been refinanced that it is still responsible for?			~	
yes:	What is the amount outstanding? \$ -				
4-8	Does the entity have any lease agreements?			V	
yes:	What is being leased?				
	What is the original date of the lease?				
	Number of years of lease?				
	Is the lease subject to annual appropriation?				
	What are the annual lease payments? \$				
	PART 5 - CASI	H AND INVI	ESTMEN	ГS	
	Please provide the entity's cash deposit and investment balances.		AMOUNT	TOTAL	Please use this space to provide any explanations or comments:
5-1	YEAR-END Total of ALL Checking and Savings accounts	\$	3,944		
5-2	Certificates of deposit	\$	-		
	TOTAL CA	SH DEPOSITS	\$	3,944	
	Investments (if investment is a mutual fund, please list underlying investments):				
	Colotrust	\$	2,741		
5-3		\$	-		
0-0		\$	-		
		\$	-		
	TOTAL I	NVESTMENTS	\$	2,741	
	TOTAL CASH AND I	NVESTMENTS	\$	6,685	
	Please answer the following question by marking in the appropriate box	YES	NO	N/A	
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	4			
	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-		_	_	
5-5	10.5-101, et seq. C.R.S.)? If no, MUST explain:	~			

	PART	6 - CAPITAL	AND RIGH	T-TO-USI	E ASSETS	
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
6-1 6-2	Does the entity have capitalized assets? Has the entity performed an annual inventory of capital assets in accordance with	n Section 29-1-506, C.	R.S.? If no,			
	MUST explain:					
6-3	Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year 1	Additions 2	Deletions	Year-End Balance	
	Land	\$-			\$-	
	Buildings	\$-		\$-		
	Machinery and equipment	\$-		\$-	*	
	Furniture and fixtures		\$ -	\$ -		_
	Infrastructure	\$ 1,353,321		\$ -		-
	Construction In Progress (CIP)	\$-		*	\$ -	-
	Leased Right-to-Use Assets	\$-		\$-		-
	Intangible Assets	\$-		\$-		-
	Other (explain):	\$-			\$-	-
	Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ - \$ -		\$ - \$ -		-
	Accumulated Depreciation (Enter a negative, or credit, balance)			Ŷ	Ŷ	-
	TOTAL		\$ -	\$-	\$ 1,353,321	
6-4	Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance	
	Land	\$-			\$ -	
	Buildings	\$-		\$-		
	Machinery and equipment	\$-		\$-		
	Furniture and fixtures	\$-		\$-		
	Infrastructure	\$-		\$-		
	Construction In Progress (CIP)	\$ -		\$-		_
	Leased Right-to-Use Assets	\$-		\$-		
	Intangible Assets	\$ -		\$ -		_
	Other (explain):	\$ -		\$ -	+	_
	Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ -		\$ -		-
	Accumulated Depreciation (Enter a negative, or credit, balance)	\$-		\$ -		-
	TOTAL	\$-	\$-	\$-	\$-	
		* Must agree to prior yea				
		 Generally capital asset a accordance with the gove 	additions should be rep ernment's capitalization	orted at capital out policy. Please exp	lay on line 3-14 and capitalized in lain any discrepancy	
		PART 7 - PE	NSION INF	ORMATI	ON	
	*			YES	NO	Please use this space to provide any explanations or comments:
7-2	Does the entity have an "old hire" firefighters' pension plan? Does the entity have a volunteer firefighters' pension plan? Who administers the plan?				য হ হ	
	Indicate the contributions from:					
		Г	\$ -			
	Tax (property, SO, sales, etc.):					
	State contribution amount:		\$-			
	Other (gifts, donations, etc.):		\$ -			
		TOTAL	\$ -			
	What is the manthly basefit wild for 00 years of semiler an estimate of the 40	101/12	*			

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

6

\$

		PART 8 - BL	IDGET INF	ORMATION	١	
	ing question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
B-1 Did the entity file a curre Section 29-1-113 C.R.S.?	nt year budget with the Department of Local Affairs, in ac If no. MUST explain:	cordance with	7			
Did the entity pass an ap	propriations resolution in accordance with Section 29-1-	108 C.R.S.?	7			
If no, MUST explain: res: Please indicate the amound	int appropriated for each fund separately for the year rep	orted				
Go	vernmental/Proprietary Fund Name	Total Appropriati	ons By Fund	1		
General Fund		\$ \$	177,671	-		
		\$	-	-		
		\$	-	J		
		<u>9 - TAX PAYE</u>	<u>R'S BILL (</u>			
	ing question by marking in the appropriate box a with all the provisions of TABOR [State Constitution, A	tiolo X Section 20(5)	12	YES	NO	Please use this space to provide any explanations or comments:
Note: An election to exempt the	overnment from the spending limitations of TABOR does not exempt the g					
requirement. All governments sh	ould determine if they meet this requirement of TABOR.	PART 10 - GE	NFRAL IN	IFORMATIC)N	
Please answer the follow	ing question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
-1 Is this application for a n	ewly formed governmental entity?				V	r lease use this space to provide any explanations of comments.
es: Date of formation:]		
Date of formation:						
0-2 Has the entity changed it	s name in the past or current year?				V	
^{(es:} NEW name				ן		
				1		
PRIOR name				J		
0-3 Is the entity a metropolita				2		
-4 Please indicate what ser				1		
	c and safety improvements, facilities and landscaping improve greement with another government to provide services?			J	V	
	r governmental entity and the services provided:					
	gororinional only and the controlo provided.			1		
-6 Does the entity have a ce	rtified mill levy?			J	Ц	
	er of mills levied for the year reported (do not enter \$ am	ounts):				
es: Please provide the numb	Devel Devlement's second	25.48]		
res: Please provide the numb	Bond Redemption mills					
yes: Please provide the numb	General/Other mills			_		

OSA USE ONLY							
Entity Wide:		General Fund		Governmental Funds			Notes
Unrestricted Cash & Investments	\$	6,685 Unrestricted Fund Balan	\$	7,009 Total Tax Revenue	\$	177,189	
Current Liabilities	\$	3,124 Total Fund Balance	\$	7,549 Revenue Paying Debt Service	\$	177,189	
Deferred Inflow	\$	164,244 PY Fund Balance	s	- Total Revenue	\$	177,189	
		Total Revenue	\$	177,189 Total Debt Service Principal	\$		
		Total Expenditures	\$	172,065 Total Debt Service Interest	\$	142,877	
Governmental		Interfund In	s				
Total Cash & Investments	s	6,685 Interfund Out	s	- Enterprise Funds			
Transfers In	s	- Proprietary		Net Position	\$		
Transfers Out	s	- Current Assets	\$	 PY Net Position 	\$		
Property Tax	\$	164,136 Deferred Outflow	\$	- Government-Wide			
Debt Service Principal	s	- Current Liabilities	\$	 Total Outstanding Debt 	\$	2,102,872	
Total Expenditures	\$	172,065 Deferred Inflow	\$	- Authorized but Unissued	\$	18,515,000	
Total Developer Advances	s	- Cash & Investments	\$	- Year Authorized		11/1/2005	
Total Developer Repayments	s	- Principal Expense	s				

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box	YES	NO					
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?							
Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures							

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safequards are as follows:

Required elements and safeguards are as follows: • The prepare of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body. • The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address. • Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods: 1) Submit the application in hard copy of the US Mail Including original signatures.
2) Submit the application electronically via email and either,
3. Include a copy of an adopted resolution that documents formal approval by the Board, or
b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of <u>ALL</u> members of the governing body below.	A MAJORITY of the members of the governing body must complete and sign in the column below.
1	Full Name Terry Gordon	I,Terry Gordon, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed My term Expires:2025 My term Expires:2025
2	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
3	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
4	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
5	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
6	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
7	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires: