

RESOLUTION NO. 2021-11-03

RESOLUTION TO ADOPT BUDGET AND APPROPRIATE SUMS OF MONEY

RESOLUTION OF THE BOARD OF DIRECTORS OF COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT, ADAMS COUNTY, COLORADO, PURSUANT TO SECTION 29-1-108, C.R.S., SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY FOR THE BUDGET YEAR 2022

A. The Board of Directors of Country Club Highlands Metropolitan District (the “**District**”) has appointed Simmons & Wheeler, P.C. to prepare and submit a proposed budget to said governing body at the proper time.

B. Simmons & Wheeler, P.C. has submitted a proposed budget to this governing body by October 15, 2021 for its consideration.

C. Upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 8, 2021, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

D. The budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“**TABOR**”) and other laws or obligations which are applicable to or binding upon the District.

E. Whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

F. The Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget.

G. It is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT, ADAMS COUNTY, COLORADO:

1. The budget, as submitted, amended, and summarized by fund, is hereby approved and adopted as the budget of the District for the year stated above.

2. The budget is hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.


3. The sums set forth as the total expenditures of each fund in the budget attached hereto as Exhibit A and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

[SIGNATURE PAGE FOLLOWS]

**[SIGNATURE PAGE TO RESOLUTION TO ADOPT BUDGET AND
APPROPRIATE SUMS OF MONEY]**

RESOLUTION APPROVED AND ADOPTED on November 8, 2021.

**COUNTRY CLUB HIGHLANDS
METROPOLITAN DISTRICT**

By: 

President

Attest:

By: *Lisa Jacoby*

Secretary for the meeting

EXHIBIT A

Budget

COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT
2022
BUDGET MESSAGE

Attached please find a copy of the adopted 2022 budget for the County Club Highlands Metropolitan District.

The Country Club Highlands Metropolitan District has adopted a budget for one fund, a General Fund to provide for general operating expenditures and the payment of the principal and interest on the Series 2007 Bonds.

The district's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary source of revenue for the district in 2022 will be property taxes. The district intends to impose a 27.832 mill levy on property within the district for 2022 of which 2.350 mills will be dedicated to the payment of the general operating expenditures and the balance of 25.482 mills will be allocated to the payment of the outstanding general obligation debt.

Country Club Highlands Metropolitan District
Adopted Budget
General Fund
For the Year ended December 31, 2022

	Actual <u>2020</u>	Adopted Budget <u>2021</u>	Actual <u>7/31/2021</u>	Estimate <u>2021</u>	Adopted Budget <u>2022</u>
Beginning fund balance	\$ 13,571	\$ 1,765	\$ 84,126	\$ 84,126	\$ -
Revenues:					
Property taxes - Debt	150,688	150,640	146,834	150,000	150,277
Specific ownership taxes	12,066	13,163	7,800	14,500	13,435
Property taxes - Operations	13,736	13,892	13,541	13,800	13,859
Interest income	<u>180</u>	<u>100</u>	<u>133</u>	<u>200</u>	<u>100</u>
Total revenues	<u>176,670</u>	<u>177,795</u>	<u>168,308</u>	<u>178,500</u>	<u>177,671</u>
Total funds available	<u>190,241</u>	<u>179,560</u>	<u>252,434</u>	<u>262,626</u>	<u>177,671</u>
Expenditures:					
Accounting and Audit	5,893	3,000	4,128	5,000	4,500
Legal	14,447	7,500	3,365	7,500	7,500
Election	-	-	-	-	2,500
Insurance	3,764	4,000	3,220	3,220	3,500
Miscellaneous	20	-	46	100	100
Bond interest	76,000	155,000	167,865	243,174	152,565
Treasurer fees	2,466	2,468	2,168	2,457	2,466
Trustee fees	3,525	2,500	1,175	1,175	2,500
Contingency	-	4,657	-	-	1,500
Emergency reserve (3%)	<u>-</u>	<u>435</u>	<u>-</u>	<u>-</u>	<u>540</u>
Total expenditures	<u>106,115</u>	<u>179,560</u>	<u>181,967</u>	<u>262,626</u>	<u>177,671</u>
Ending fund balance	<u>\$ 84,126</u>	<u>\$ -</u>	<u>\$ 70,467</u>	<u>\$ -</u>	<u>\$ -</u>
Assessed valuation		<u>\$ 5,911,610</u>			<u>\$ 5,897,390</u>
Operations Mill Levy		<u>2.350</u>			<u>2.350</u>
GO Debt Mill Levy		<u>25.482</u>			<u>25.482</u>

I, Terry Gordon, hereby certify that I am the duly appointed Secretary of the Country Club Highlands Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2022, duly adopted at a meeting of the Board of Directors of the Country Club Highlands Metropolitan District held on November 8, 2021.



Secretary

RESOLUTION NO. 2021-11-04

RESOLUTION TO SET MILL LEVIES

RESOLUTION OF THE COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT LEVYING GENERAL PROPERTY TAXES, PURSUANT TO SECTION 39-1-111, C.R.S., FOR THE YEAR 2021, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE 2022 BUDGET YEAR

A. The Board of Directors of the Country Club Highlands Metropolitan District (the “District”) has adopted an annual budget in accordance with the Local Government Budget Law, on November 8, 2021.

B. The adopted budget is attached as Exhibit A to the Resolution of the Board of Directors of the District to Adopt Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference.

C. The amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget.

D. The amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget.

NOW, THEREFORE, PURSUANT TO SECTIONS 39-1-111(5) and 39-5-128(1), C.R.S., BE IT RESOLVED by the Board of Directors of the Country Club Highlands Metropolitan District, Adams County, Colorado, that:

1. For the purpose of meeting all general operating expenses of the District during the 2022 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purpose of meeting all debt retirement expenses of the District during the 2022 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.


3. That for the purpose of meeting all contractual obligation expenses of the District during the 2022 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

4. That the Secretary is hereby authorized and directed to immediately certify to the Board of County Commissioners of Adams County, Colorado, the mill levies for the District as set forth in the District’s Certification of Mill Levies, attached hereto as **Exhibit 1** and incorporated herein by reference, recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits.

[SIGNATURE PAGE OF RESOLUTION TO SET MILL LEVIES]

RESOLUTION APPROVED AND ADOPTED on November 8, 2021.

**COUNTRY CLUB HIGHLANDS
METROPOLITAN DISTRICT**

By: 

President

Attest:

By: *Lisa Jacoby*

Secretary for the meeting

EXHIBIT 1

Certification of Tax Levies

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Adams County, Colorado.

On behalf of the Country Club Highlands Metropolitan District,
(taxing entity)^A

the Board of Directors,
(governing body)^B

of the Country Club Highlands Metropolitan District,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 5,897,390 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 5,897,390 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/13/21 for budget/fiscal year 2022.
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE <small>(see end notes for definitions and examples)</small>	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>2.350</u> mills	\$ <u>13,859</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< _____ > mills	\$ < _____ >
SUBTOTAL FOR GENERAL OPERATING:	2.350 mills	\$ 13,859
3. General Obligation Bonds and Interest ^J	<u>25.482</u> mills	\$ <u>150,277</u>
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
_____	_____ mills	\$ _____
TOTAL: <small>[Sum of General Operating Subtotal and Lines 3 to 7]</small>	27.832 mills	\$ 164,136

Contact person: Diane K Wheeler Daytime phone: (303) 689-0833
(print)
Signed:  Title: District Accountant

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1.	Purpose of Issue:	<u>\$2,055,000 Limited Tax General Obligation Bonds</u>
	Series:	<u>2007</u>
	Date of Issue:	<u>November 28, 2007</u>
	Coupon Rate:	<u>7.25%</u>
	Maturity Date:	<u>December 1, 2037</u>
	Levy:	<u>25.482</u>
	Revenue:	<u>\$150,277</u>

2.	Purpose of Issue:	_____
	Series:	_____
	Date of Issue:	_____
	Coupon Rate:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

CONTRACTS^K:

3.	Purpose of Contract:	_____
	Title:	_____
	Date:	_____
	Principal Amount:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

4.	Purpose of Contract:	_____
	Title:	_____
	Date:	_____
	Principal Amount:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

I, Terry Gordon, hereby certify that I am the duly appointed Secretary of the Country Club Highlands Metropolitan District, and that the foregoing is a true and correct copy of the Certification of Mill Levies for the budget year 2022, duly adopted at a meeting of the Board of Directors of the Country Club Highlands Metropolitan District held on November 8, 2021.



Secretary